LONG CRENDON PARISH COUNCIL

Sports Pavillion, Chearsley Road, Long Crendon, Buckinghamshire, HP18 9BS

Email: Clerk@Longcrendon-pc.gov.uk Telephone: 01844-396140

Minutes of Parish Council Meeting held on Monday 3rd November 2025 at 19.30

PRESENT: -

Paul Davies	Councillor (Chairman of this meeting**)**
Alex Griffiths	Councillor
David Cooper	Councillor
Paul Norman	Councillor
Sandy Hooper	Councillor
Candy Cozens	Councillor
Nigel Allen	Councillor
Greg Lismore	Parish Clerk

2025.103 APOLOGIES FOR ABSENCE: - Helen Passingham-Hughes (Councillor), Trevor Bullock (Special Advisor -Conservation)

2025.104 DECLARATIONS OF INTERESTS - None

2025.105 PUBLIC PARTICIPATION - 1 member of the public were present – notably Clive Harriss – Member for Buckinghamshire Council.

2025.106 MINUTES and MATTERS ARISING. The minutes of the meeting held on 6th October 2025 were approved by the meeting and signed by the Chairman as a true record of proceedings.

2025.107 CLERK'S REPORT AND ACTION LIST.

- The Clerk gave a short verbal update
- The Bowls club have agreed to pay the outstanding water bills for their consumption on the recreation grounds when we can establish exactly what Castle Water have been reading from as the meter numbers and the readings do not tie up.
- The Clerk and the Chairman attended the Parish Liaison meeting with Buckinghamshire Council on the 8th October 2025.
- The website was updated with the list of street lights to be attended to first as part of the move to LED fittings progresses.
- The Clerk and several Councillors attended the recent AGM for the allotment Holders and it was Chaired by Cllr. Paul Davies. The rent increases were confirmed and the change of policy to no longer accept cash as a means of paying allotment rent was re-enforced.
- As Buckinghamshire Council now restrict/prevent public access to the PC comments on their planning portal (for stated GDPR reasons) a copy of the most recent multi-page input on the biodigester planning application was provided to a requesting member of the public.
- The Clerk has been supporting the PC team looking at improving the U13 play area at the recreation grounds.
- A new front doorbell has been fitted to the sports pavilion.

- The Clerk is in correspondence with the lessee of the land for the radio mast at Pond Piece with a view to being much more clear which trees they wish to cut down/trim.
- In respect of the land at Wainwrights Meadow for public use when the land is transferred to the Parish Council for use as Public Open space – our conveyancer informs us that there is still difficulty in getting contact from the conveyancer acting for Rectory Homes Ltd.
- Our RIALTAS Alpha accounting package has finally been migrated to the new Clerk PC – there had been some technical difficulties. The Clerk will look at ways to improve and avoid this kind of hiatus
- The Clerk has raised the issue from the public of vehicles parking on the zig-zag markings (and on the actual footpath) at the pedestrian crossing in the Square and also outside the school. After a few back and forwards they have agreed to enforce the zig-zags and ask that members of the public let them know of the registration numbers of offenders (or photos) .
- The Clerk participated in the 'interview' process of the project being run by Councillors aimed at process improvements and Council efficiency.
- The Clark has raised the issue of access to the planning portal run and managed by Buckinghamshire Council and that there is no visibility of public comments on that portal via the National Association of Local Councils.
- The Clerk is requesting the PC to agree to close the charity 'Recreation Ground' for with the PC is the sole trustee as there does not appear to be any point in having it and there is unnecessary administration work being created by its existence.

2025.108 PLANNING – no planning items to address. The meeting noted the concern raised at the Parish Liaison meeting with Buckinghamshire Council on the backlog of planning applications and that nothing is filtering through to the Parish Council.

2025.109 FINANCE

The disbursements for October 2025 were approved.

The balance on the current account as at the time of the meeting was £166,574.56

The confirmed that a S126 VAT claim had been issued in the sum of £16,349.45 and received from HMRC.

The Parish Council approved a grant request in favour of the Howe Trust (Wheatley) for Christmas Hamper provision in the sum of £60

The Parish Council approved a grant request in favour of the Long Crendon Bowls Club in the sum of £1000.

The Clerk briefed the Parish Council to come prepared for a budget discussion at next months PC meeting. A copy of the Budget to date will be issued to all Councillors.

2025.110 PROJECT UPDATES

- **2025.110.1 S106 Sports & Leisure Project at Recreation Grounds -** Cllr. David Cooper continues to work on the project. Carry forward.

- **2025.110.2 Medical facility on Parish Council land at Chearsley Rd**. The PC await the output of the scheduled meeting with Greg Smith MP and the Minister of State for Health and Social Care. Carry forward.

- **2025.110.3 Improved access to amenity field at Harroell.** In progress. Carry forward.

- **2025.110.4 LED Street Light Project.** Cllr. Helen Passingham-Hughes informed Council that our batch of new LED lights has not yet been received by our installation contractor. Installation will begin as soon as they are available. Carry Forward.

- **2025.110.5 Play Areas.** Cllr. Sandy Hooper updated Council and confirmed she is awaiting further costing updates and will prepare a comparative for our consideration. Carry forward.

- **2025.110.6 Parish Council Process Review.** Cllr. David Cooper and Cllr. Helen Passingham-Hughes have commenced the interviews per the workplan. A structured set of questions is used and provided to participants prior to meetings. Carry Forward.

2025.111 PARISH BUSINESS –

The response from Thames Valley Police on the matter raised by the Parish Council relating to illegal parking on the ZIG-ZAG lines outside the village shop and the school was summarised. The police will enforce as required..

The Pc was updated on the briefing on Waddesdon Freight Zone email from Graham Hilary. It was proposed no further implementation until an enforcement method had been defined and agreed.

Cllr. Paul Norman updated the PC on the status of work on the Local Nature Recovery Program.

The Parish Council resolved to CLOSE the Charity "Recreation Grounds" of which the Parish Council is the sole Trustee as nobody can identify why it still exists or even what it might be required for despite repeated asking.

2025.112 ANY OTHER BUSINESS and potential future agenda items–

Cllr. Sandy Hooper confirmed that the donator of the new bench on the public open space at Wainwrights had visited the site and was delighted with the outlook.

Cllr. Paul Norman will visit the allotments and report back.

Cllr. Paul Davies confirmed that the cenotaph had been tidied up and power washed prior to Remembrance Sunday ceremonies.

FUTURE - Review & Resolve to adopt updated Parish Council standing orders.

FUTURE - Review & Resolve to adopt updated Parish Council Financial Regulations

The Chairman closed the meeting at 21:06

Print Name: ….....

Signed..... Date.....